

Dear Student,

Sub: Admission to MCA II year (3rd sem.) under *Integrated Programme* – January 2020 session for the BCA students of January 2017 batch – reg.

You are about to complete three years of study of the Programme leading to the Degree of **Bachelor of Computer Applications**. As per Academic upgrade path notified in the Programme Guide, the University has decided to offer you admission to **MCA 2nd year Integrated Programme** for the session commencing **January 2020**. Accordingly, you are required to fill-up the enclosed Registration Form and send it to your **Regional Centre** along with the Programme fee of **Rs.12000/-** for 3rd semester latest by **02.12.2019**. This may be done irrespective of whether you have appeared for **BCA 3rd year examination** or not and whether you have cleared the said examination or not; **but paid the Programme fee of all the six semesters in sequence**.

2. The schedule of **Re-registration** for subsequent semesters is as under. Re-registration is through '**ONLINE**' only. You will be allowed to Re-register for 5th & 6th semesters when you are **first registered for 3rd & 4th semesters of MCA sequentially**.

4 th sem. (July-Dec. 2020 session)	5 th sem. (Jan.-June 2021 session)	6 th sem. (July-Dec. 2021 session)
1 st Feb. to 31 st March 2020	1 st Aug. to 1 st Oct. 2020	1 st Feb. to 31 st March 2021

3. The fee is payable in the form of Demand Draft drawn from any Scheduled Bank favouring '**IGNOU**' payable at the city where your **Regional Centre is located**. To ensure proper credit to your fee account, you are advised to write your name, Enrolment Number, Programme Code on the reverse of the Bank Draft. Incomplete Registration Form, Forms received by another Office than the concerned Regional Centre and the Forms received after the due date shall be **summarily rejected**.

4. Your Study Centre for MCA will be allocated by the Regional Centre. A new '**STUDENT CARD**' will be issued for pursuing **BCA-MCA Intg.Prog. under the same Enrol#**. You are, therefore, required to submit the enclosed '**STUDENT CARD**' duly filled-in and Photograph affixed for attestation by the Regional Director. You are also required to **surrender the Student Card earlier issued for BCA**.

5. Some of the conditions for qualifying the Degrees of Bachelor of Computer Applications and Master of Computer Applications under *Integrated Programme* are as under:

- Minimum duration for completion of all the requirements for the award of Degrees of **Bachelor of Computer Applications** as well as **Master of Computer Applications** would be **5 (five years)**. However, a student would be allowed a maximum duration of **8 (eight years)**. In case of failure to do so, he/she can seek re-admission, within the provisions of '**Re-admission rules**', by remitting the *pro-rata fee* of all those left-over courses of **BCA as well as MCA simultaneously**, which he/she had not successfully completed within the maximum duration. As per re-admission rules, such students are also required to remit the fee of the missed semester(s), if any, in addition to *pro-rata fee* of the left-over courses. In such a case, the duration would be **extended by another 2 years** from the date of expiry of the maximum duration of 8 years. As per re-admission rules, *pro-rata fee* of **BCA courses alone will not be accepted while seeking re-admission by the learners of Integrated Programme**. BCA learners seeking direct admission into 3rd semester MCA may please note that **under no circumstances the request for cancellation of MCA would be considered while seeking re-admission** in order to get the duration extended by another two years.
- A learner of **BCA-MCA Integrated programme is not entitled for the award of PGDCA**. However, MCA Degree would be awarded on successful completion of all the requirements of 2nd and 3rd year courses of MCA and the **BCA Degree is awarded**. Under no circumstances MCA degree will be awarded before conferring BCA degree.
- Other conditions, if any, will be communicated in due course.

Looking forward to the pleasure of having you as our MCA student and with best wishes,

Yours sincerely,



Registrar, SRD

(P.T.O)

Encl: Registration Form

Note:

विद्यार्थी पंजीकरण प्रभाग
Student Registration Division
T: +91-11-29532741, F: +91-11-29532686
G: IGNOU, E: registrarsrd@ignou.ac.in

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- (i) BCA learners of Jan 2014, July 2014, Jan 2015, July 2015, Jan 2016 & July 2016 batches are also eligible if they fulfil the eligibility conditions (i.e. paid the fee of all six semesters in sequence and at least two years are left, out of the maximum duration of 8 (eight) years, but not sought direct admission in MCA 3rd sem. under Integrated Programme in the past.
- (ii) Learners of earlier batches (other than those mentioned at (i) above) are **not at all eligible** for direct admission to MCA 3rd sem in January 2020 session.
- (iii) BCA learners who could not complete all the requirements for the award of degree within the prescribed maximum duration, including the extended duration of 2 years, and sought 'fresh admission' in order to complete the left-over courses under a new Enrol.# **are not eligible for direct admission to 3rd sem. MCA.** However, such learners who have paid the fee of all the six semesters in sequence under their new Enrol.# are eligible for direct admission to 3rd sem. MCA under Integrated programme, subject to fulfilment of eligibility conditions at (i) above, and can submit the Registration Form; provided the offer letter is received from the University.
- (iv) Integrated MCA learners who could not complete all the requirements for the award of MCA degree within the prescribed maximum duration, including the extended duration of 2 years, i.e. 8+2 = 10 years, but awarded BCA degree, are required to seek fresh admission in 1st sem of standalone MCA (like any other new student; provided they fulfil the prescribed eligibility criteria) and successfully complete all the courses of 1st and 2nd semesters, besides the left-over courses in the old Enrol.#. Such students are also required to apply for transfer of credits earned in their old Enrol.# (i.e. courses shown as 'completed' in all respects) as per internal credit transfer policy of the university. No credit transfer/exemption will be granted in respect of the courses partially completed (i.e. assignments/ assignment projects/ TEE/ projects/ practicals/ attendance of practicals etc.) to the new Enrol.#.
- (v) Integrated BCA-MCA learners who could not complete all the requirements for the award of BCA degree within the prescribed maximum duration, including the extended duration of 2 years, i.e. 8+2 = 10 years, but successfully completed all the courses of 2nd and 3rd year MCA, will not be awarded either the Degree of BCA or MCA. Such students are required to first seek fresh admission in 1st sem. BCA (like any other new student) and avail the credit transfer facility of BCA courses, as per Internal credit transfer rules of the university. Once they complete BCA degree, they can seek fresh admission again in 1st sem. of standalone MCA (like any other new student) and avail the credit transfer facility for MCA courses. They are also required to successfully complete the courses of 1st and 2nd semester of MCA in their new Enrol.# being allotted to them afresh for standalone MCA programme. MCA degree will be awarded to them on successful completion of all the requirements, including the credit transferred courses.
- (vi) Please ignore this letter if you do not fulfil the eligibility requirements as given above OR you have already sought direct admission to 3rd sem. under Integrated programme.

Enrolment No.....

Name of the Programme..... **BCA-MCA-Intg. Prog**.....

Name

Father's/Husband's/Mother's Name.....

Address (in Capital Letters).....

.....

Pin Code.....

Full Signature of the Candidate

Paste
LATEST PHOTOGRAPH
TO BE PASTED WHICH
WILL
BE
ATTESTED BY
UNIVERSITY OFFICERS

Attested by _____
Regional Director
Indira Gandhi National Open University

INSTRUCTIONS

1. This Card should be produced on demand at the Study Centre and Examination Centre or any other Establishment of IGNOU to use its facilities.
2. The facilities would be available only relating to the course or courses for which the student is actually registered.
3. Duplicate Identity Card will be issued by the Regional Director, on payment of Rs. 250/- by way of Demand Draft only in favour of IGNOU payable at the city where Regional Centre is located.
4. Loss of Identity Card is to be reported immediately to the nearest Police Station.
5. Identity Card is to be submitted to the issuing authority after completion of the said programme.



STUDENT CARD

(FOR USE OF IGNOU FACILITIES ONLY)